



Instructions for Mobile Print on Android



Instructional Summary

THIS IS A ONE TIME INSTALLATION FOR EACH PRINTER.
ONCE COMPLETE, MOBILE PRINTING IS SEAMLESS.

Mobile Print on Android

This document will support you in setting up the Android App, creating a User account, and finding and selecting a printer by scanning a QR Code, then saving a printer so you will be ready to print.

System Requirements

Android 5.0 or later

You will need your Android and a secondary device, or a picture, to scan the QR code with your phone.

Support

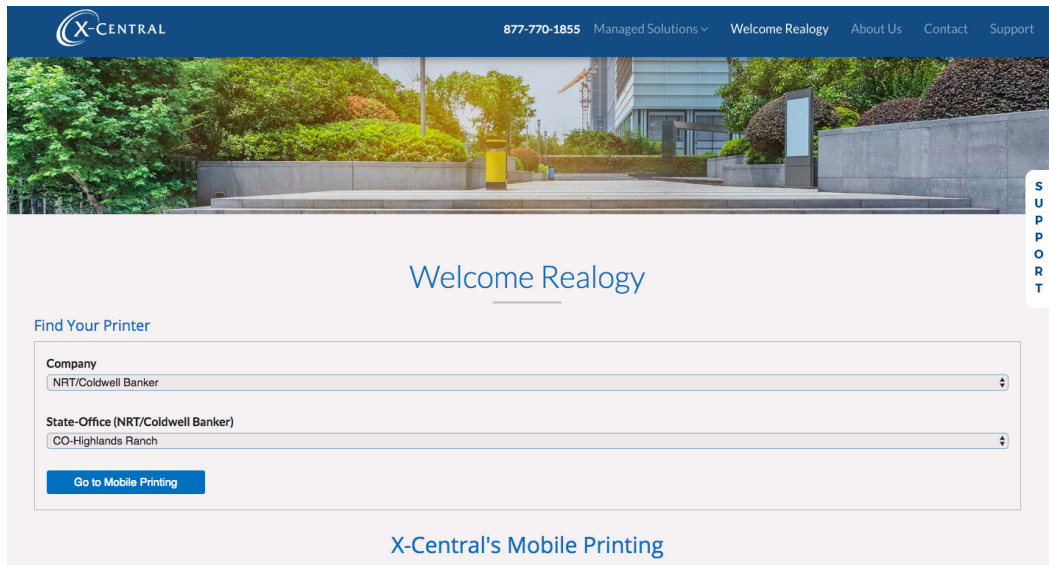
If you have an urgent matter, please contact the Realogy help desk:

877-NRT-HELP

877-678-4357

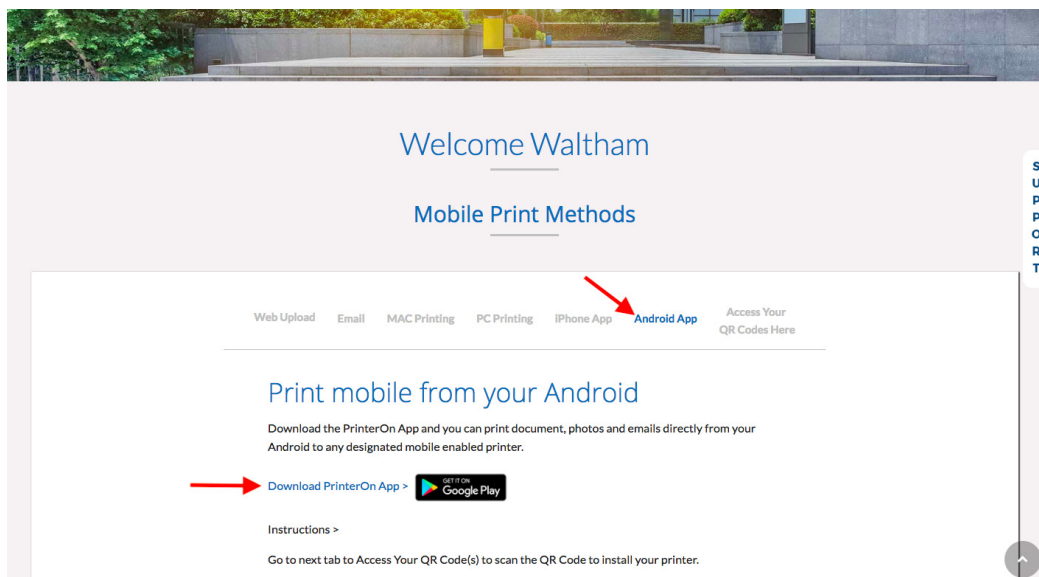
Setting up Mobile Print on Android

Go to Welcome Realogy: <https://x-central.com/realogy/>



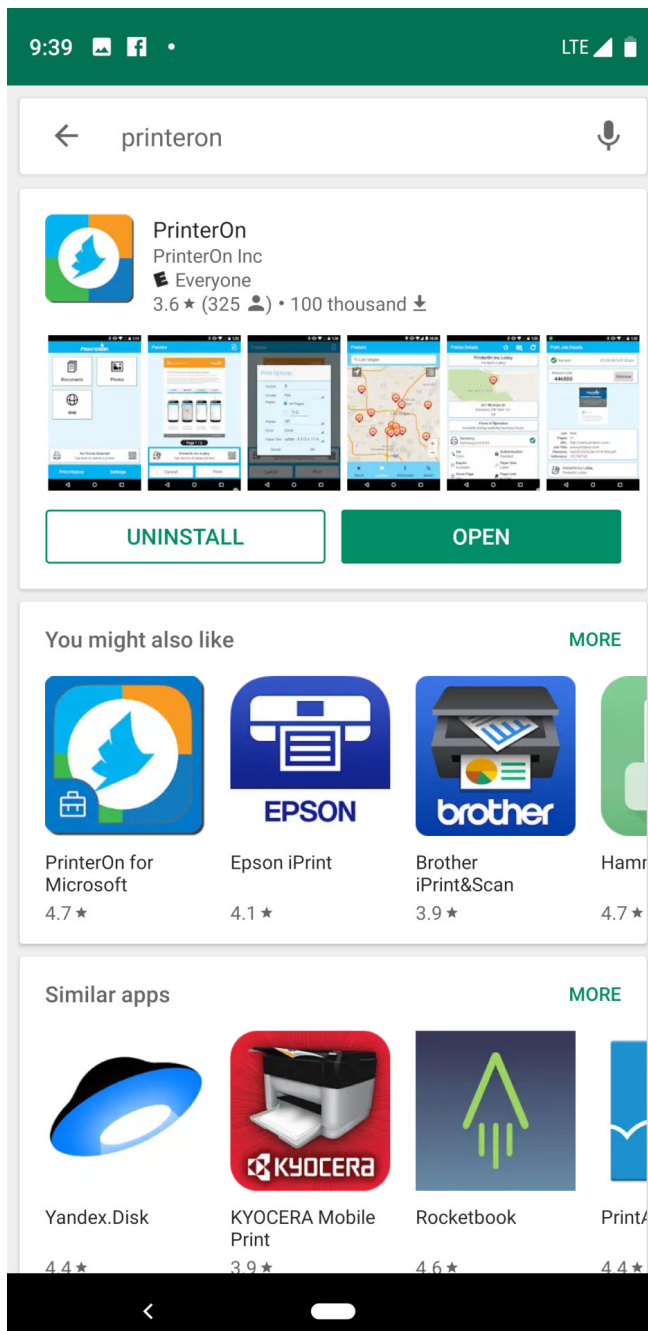
The screenshot shows the 'Welcome Realogy' page. At the top is a blue header with the X-CENTRAL logo, phone number 877-770-1855, and navigation links: Managed Solutions, Welcome Realogy, About Us, Contact, and Support. Below the header is a large image of a modern building. The main content area has the title 'Welcome Realogy' and a section 'Find Your Printer'. This section contains two dropdown menus: 'Company' (selected: NRT/Coldwell Banker) and 'State-Office (NRT/Coldwell Banker)' (selected: CO-Highlands Ranch). A blue button labeled 'Go to Mobile Printing' is below the dropdowns. At the bottom of the page, it says 'X-Central's Mobile Printing'. A vertical 'SUPPORT' button is on the right side.

Select Company>State>Office



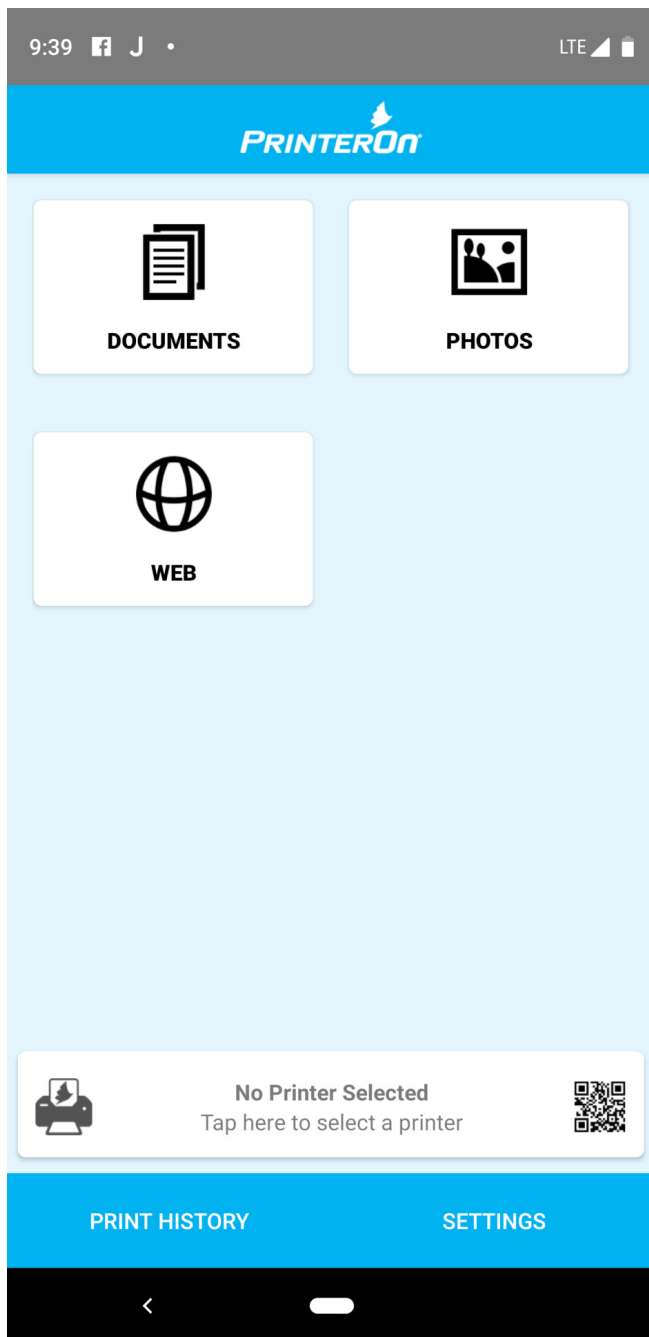
The screenshot shows the 'Welcome Waltham' page. It has a similar header to the previous page. The main content area has the title 'Welcome Waltham' and a section 'Mobile Print Methods'. Below this is a horizontal menu with options: Web Upload, Email, MAC Printing, PC Printing, iPhone App, and Android App (highlighted with a red arrow). To the right of the menu is a link 'Access Your QR Codes Here'. Below the menu, the heading 'Print mobile from your Android' is followed by a paragraph: 'Download the PrinterOn App and you can print document, photos and emails directly from your Android to any designated mobile enabled printer.' Below this is a red arrow pointing to a link 'Download PrinterOn App >' and a 'GET IT ON Google Play' button. At the bottom, there is an 'Instructions >' link and a paragraph: 'Go to next tab to Access Your QR Code(s) to scan the QR Code to install your printer.' A vertical 'SUPPORT' button is on the right side.

Select "Download PrinterOn App"



Go to the Google Play>Search for PrinterOn>Download the PrinterOn App (Utilities) by clicking the cloud with the down arrow.

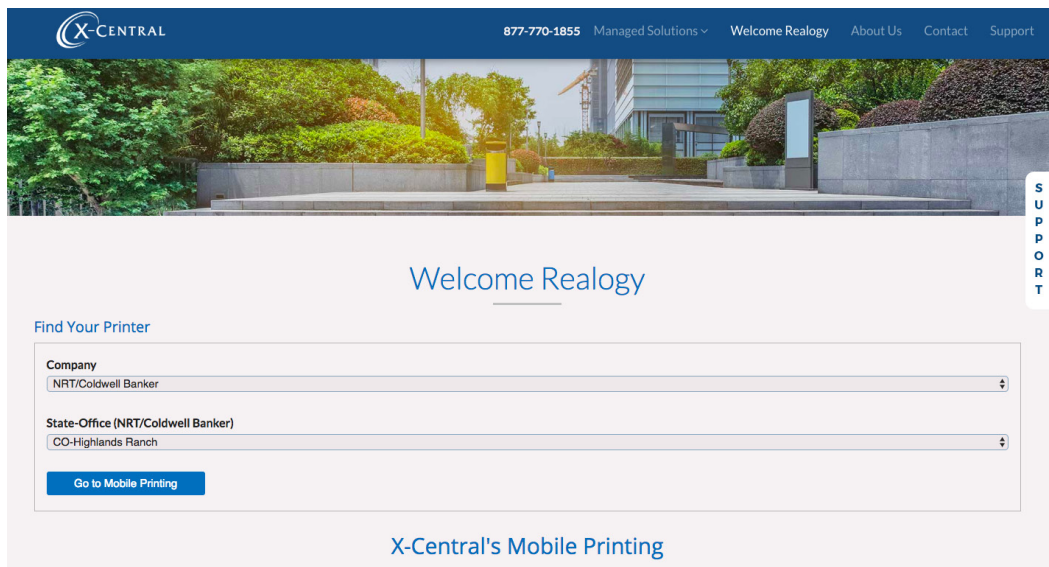
Open the app by clicking “OPEN” or open the app from your home screen



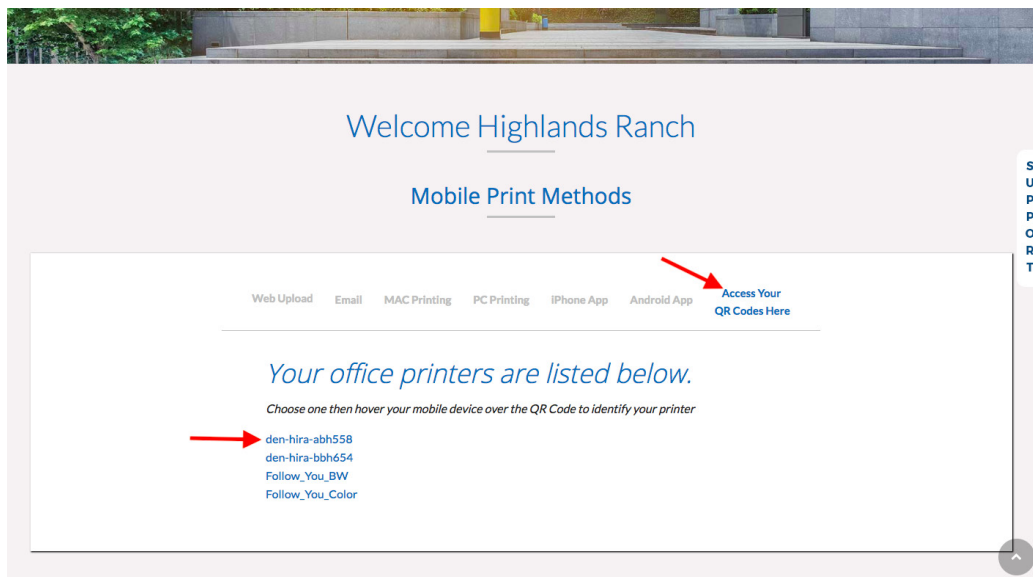
Select “No Printer Selected”

Select the QR Code in the corner

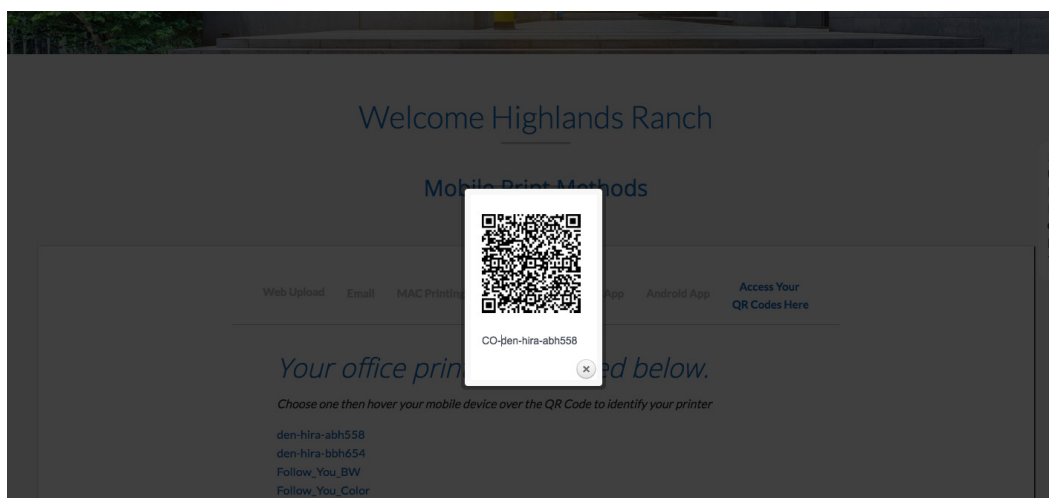
PrinterOn would like to access camera - Select “OK”



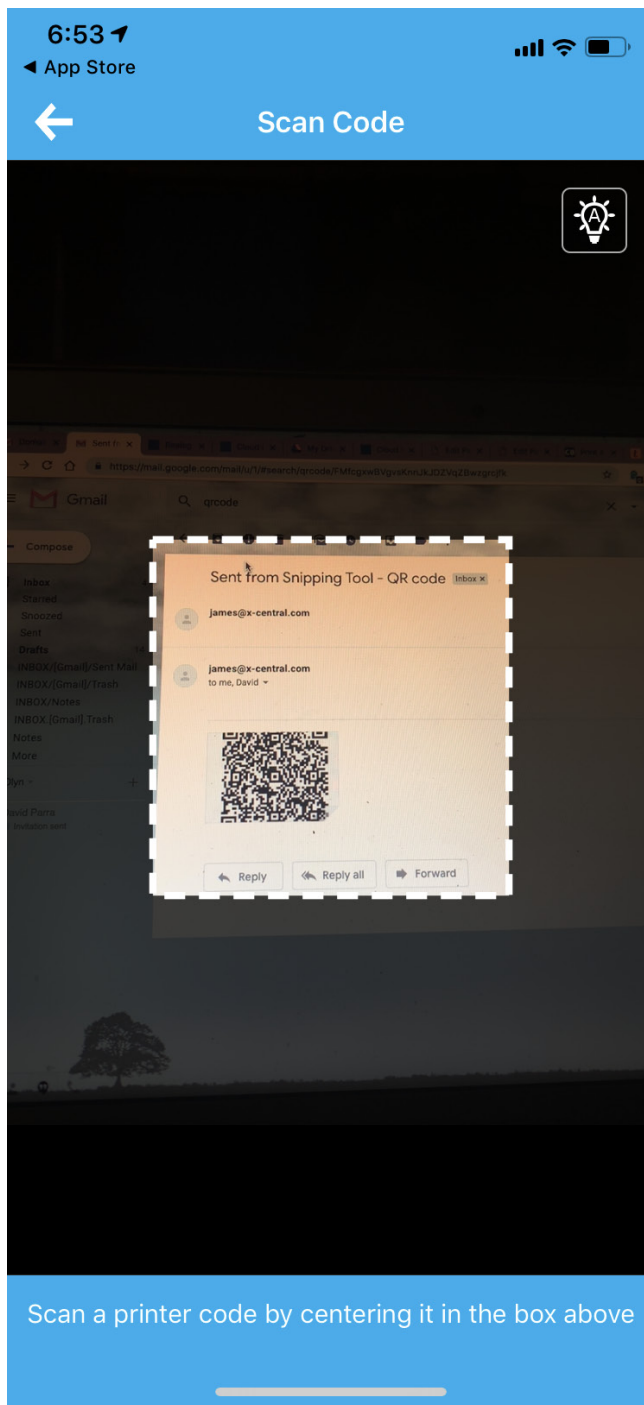
Select Company>State>Office



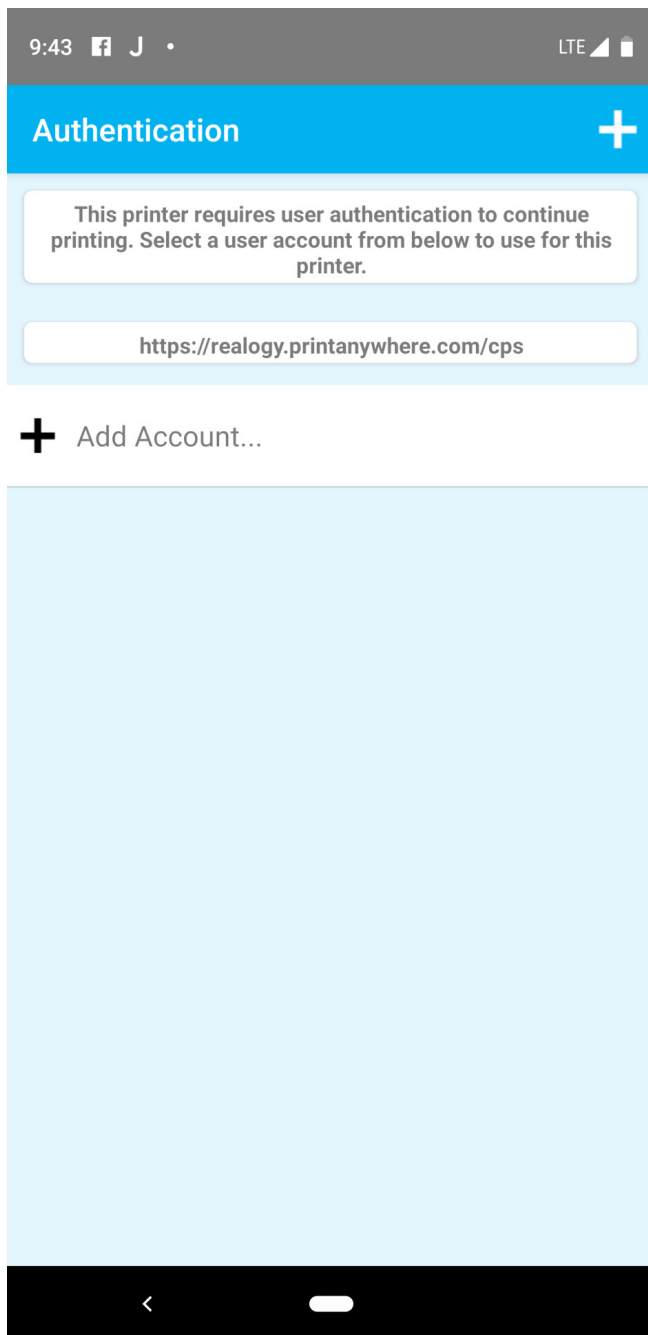
Select printer



Scan the QR Code for your Printer



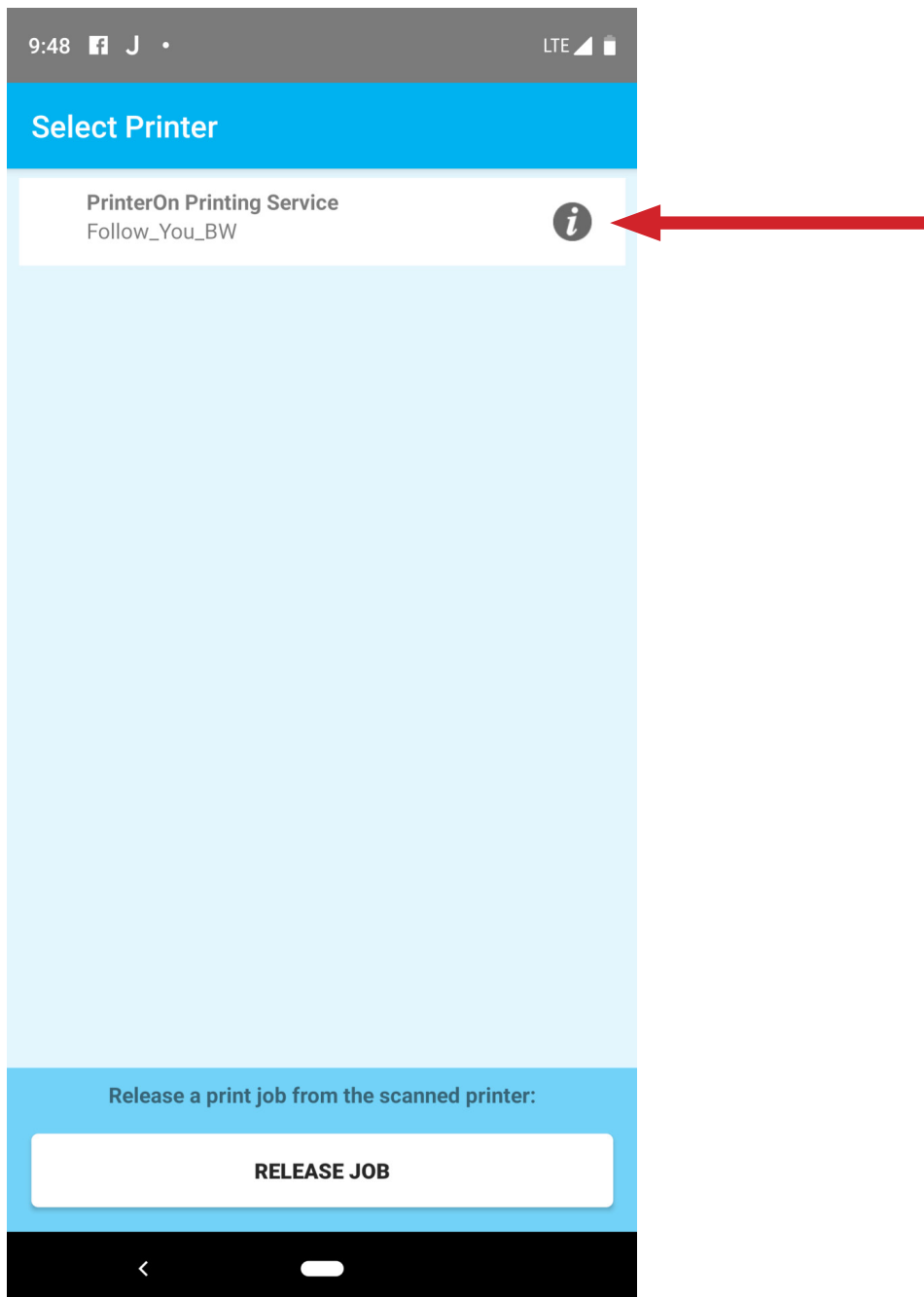
Scan your printer QR Code here!



Click “Add Account” – this will allow you to set your user account

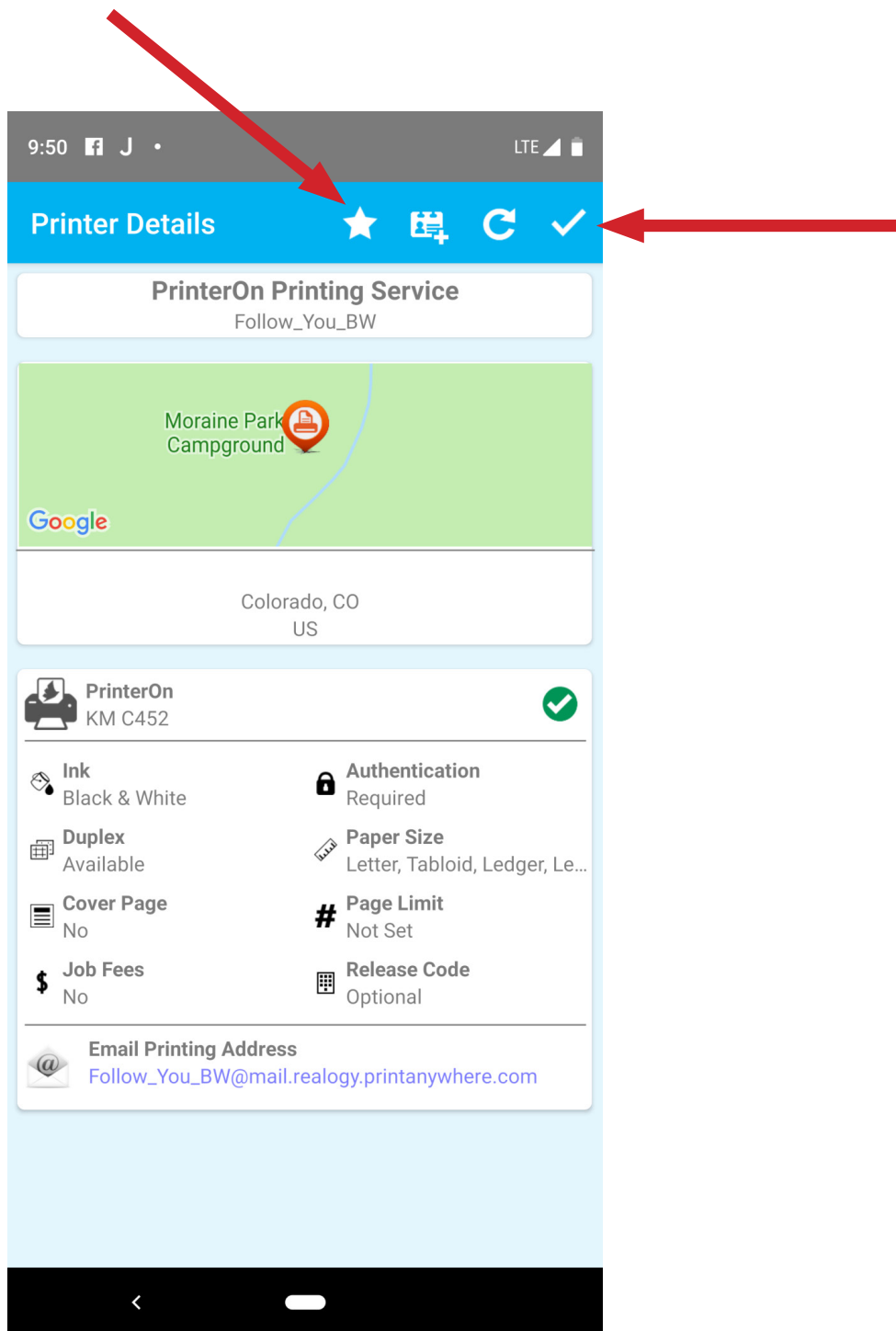
Type in your user name and password

Click the check mark to finish adding user account



SAVE YOUR FAVORITE PRINTERS

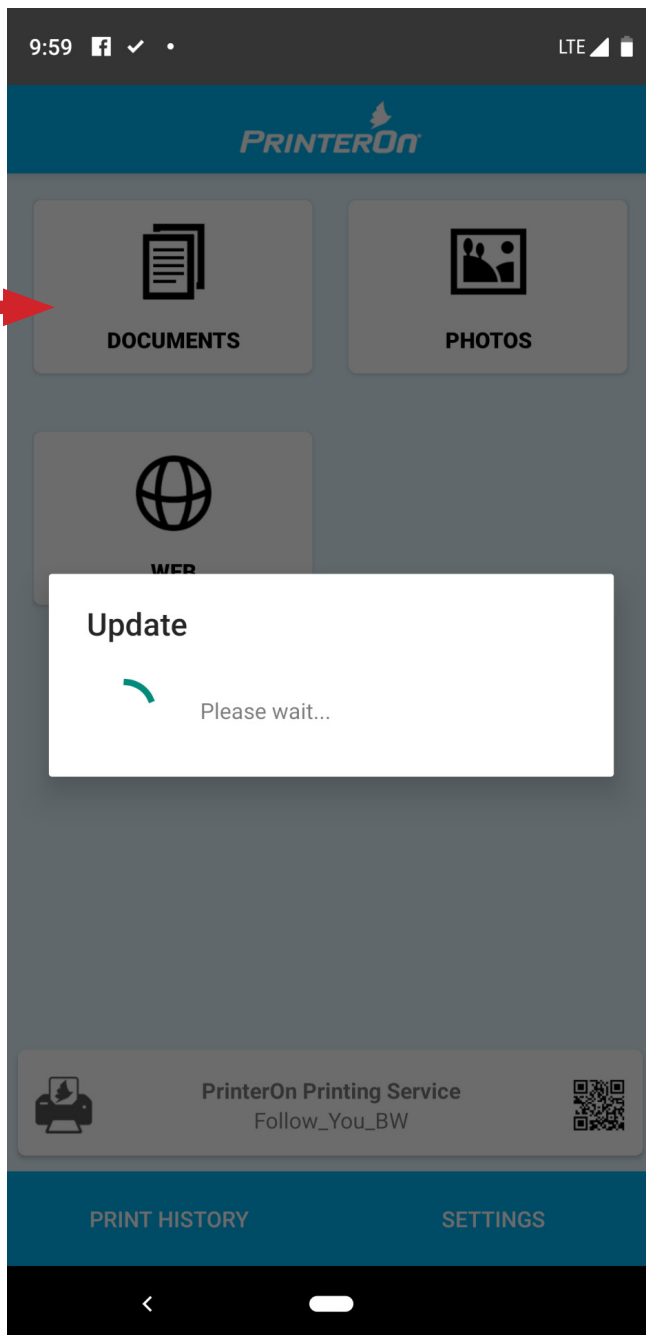
Select the “i” to the right of the printer name



Highlight the star to save your printer(s)

Click the Checkmark. This printer will be saved and show up immediately for future mobile printing.

You are now ready to Print!



Choose a document, photo or website to print

Select "Print"

Choose your document options

Print job will be at the chosen printer

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X-Central provides improved and efficient workflow and greater transparency through our cloud-based mobile print solutions, cost recovery, and IT support

