

Equitrac Print Tracking™ and Management Software Solutions



Print Tracking Drives Up Recovery Rates. Print Management Drives Down Costs.

Every page printed on behalf of a client represents a billable expense. To recover that cost requires a way to track and allocate prints as effectively as you do copies, scans and faxes. Complete print cost recovery also requires accurate tracking of higher-cost color output. And to increase recovery without reducing productivity, an ideal print tracking solution should capture client/matter information and billable document attributes automatically, with minimal user input or inconvenience.

Now, with Equitrac Print Tracking™ – part of the Equitrac Professional® 5 cost recovery solution – you can recover all of your client-related print costs while managing your entire output fleet for maximum productivity, security and return on investment.

Software-based solution for matter-centric cost recovery.

- Capture, allocate and recover the cost of any document printed on every local and networked printer anywhere in your firm.
- Track the use of color on a page-by-page basis, easily charge different rates for color output and accurately bill for mixed documents combining color and black and white pages.
- Increase document security – as well as user mobility, convenience and billable productivity – with the only solution that can deliver Follow-You Printing® in multi-vendor environments.
- Make more informed decisions on printer acquisition, management and deployment.

Definable print rules and least-cost printing.

With Equitrac Professional 5, you can easily control which printers are available to specific users and purposes, and direct output to the most efficient printer for each job.

Manage and recover color output costs.

Equitrac delivers the accountability and control that keeps color affordable while making it accessible. Restrict or limit color printing to appropriate users and capture every color page for accurate usage reporting and billing.

Integrated for increased billing speed and accuracy.

Equitrac Professional 5 integrates seamlessly with your firm's print network, document management system, time and billing software and the copy, fax and phone systems you've relied on for years. Client/matter information in every document's DMS profile is automatically captured and costs are instantly allocated, while you retain the flexibility to track and charge clients according to your policies. Which means you can dramatically increase cost recovery without changing the way you work.

Increased security, confidentiality and compliance.

Follow-You Printing with Secure Document Release helps protect attorney work product and client confidentiality. Documents are only released from the secure print server when users authenticate themselves at the networked printer of their choice — across servers, departments and even geographic boundaries.

Print management simplified and centralized.

Available as both printer-embedded and terminal-based software, the Equitrac solution works with output devices from every manufacturer and provides one convenient administrative user interface for managing your entire fleet.

"By capturing every print, we're now recovering hundreds of thousands of dollars that we were leaving on the table."



Microsoft®
GOLD CERTIFIED
Partner

WORLDOX

 **Hummingbird®**

 **INTERWOVEN®**

 **Equitrac**
Professional® 5

The Legal Profession's Leading Cost Recovery Solution

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Save time and typing and increase billing accuracy.

Convenient print tracking pop-up saves time and increases billing accuracy. But with the extensive document management system integration of Equitrac Professional® 5, the best pop-up is the one you never see because client/matter information is automatically gathered from the document profile.

Preview client/matter from DMS
Client/matter information from the document profile can be reviewed on-screen for verification and acceptance.

Web-style search tool
With Easy Search you simply enter a keyword and every matching entry is displayed for immediate selection.

Personal speed buttons
User can set their own unlimited number of speed buttons for one-click access to their most frequently used client/matters or job descriptions.

Print job history
Quickly scroll back in your personal history to find and reuse validation entries from your most recent print jobs.

Equitrac Professional® 5 Print Tracking Features

Document tracking and cost recovery for every printer

- Printers, MFPs and plotters attached to Windows® or Novell® print queues
- Locally attached printers, parallel and USB
- Direct IP printers and MFPs
- JetDirect, LPR and IPP print protocols

Administrative control

- Customize user interface look and feel
- Control print tracking at the user, device, application and page level
- Global and user-defined pop-ups and unlimited speed buttons
- Priorities and overrides at the user, device and application levels

- Auto-detect and register desktop and network printers
- Auto-register applications
- Rules-based local and network printing
- Network print routing
- Follow-You Printing® with Secure Document Release
- Flexible charge splitting and first set free options

Enhanced user experience

- Quick-fill pop-ups, with speed buttons, auto-advance, zero-fill, most recently used
- Suspend pop-up for batch printing
- Off-line support: track printing even when disconnected from the network
- Intuitive search tools

Integrates with current technology

- Configurable DMS integration for matter centric tracking and pop-up suppression
- CITRIX® compatible
- Microsoft® SQL and Microsoft® SQL Server™ 2005 Express Edition database support

Device management reporting

- Summary, detailed and total activity reports by network user and device
- Report event scheduling
- Automatic reporting and distribution
- Personalized and standard templates
- Remote report access
- Web-based exception editing

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LTPEQ031-0508